

COCHIN PORT AUTHORITY

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Tender No: T9/T-2040/2024-C Dated: 31.01.2025

Name of Work: "Construction of Jetties, Landside facilities and allied facilities at Eastern and Western sides in Kadmath Island of Lakshadweep"

SCHEDULE - "I"

CHECKLIST OF DOCUMENTS

Name of the Vendor:			
Sl. No.	Description of Document	Whether submitted by the Bidder (Yes/No)	Remarks
1	DD/BC/Pay Order for Rs.11,800/- (Rs.10000/- + 18% GST) towards the Cost of Bid Document drawn in favour of FA&CAO, CoPA payable at Kochi or proof of payment made through online mode.		
2	Bid Bond : Rs.3.23 crore shall be furnished either through Insurance Security Bond, Fixed Deposit Receipt in the name of FA&CAO, CoPA, Demand Draft / Pay Order / Banker's Cheque drawn in favour of FA&CAO,CoPA, payable at Kochi, from any Nationalised Bank/ Scheduled Bank operating in India or through an irrevocable Bank Guarantee (BG).		
3	Documentary proof for MSME registration, if any		
4	Letter of Submission as per <i>Appendix - I</i> .		
5	Annex - I - Details of Bidder		
6	Annex - II - Financial Capacity of Bidder		
7	Annex - III - Details of Eligible Projects		
8	Annex - IV - Statement of Legal Capacity		
9	Duly executed Power-of-Attorney, in original, for signing the Bid duly authenticated by Notary Public as per <i>Appendix - II</i>		
10	Duly signed Integrity Pact as per <i>Annex - V</i>		
11	Sole Proprietorship License, Partnership Deed or Memorandum & Articles of Association of the Company along with Registration Certificate of the Company, as the case may be.		
12	Copies of preceding 3 (three) year's audited B/S & P/L A/c		
13	Certificate from Statutory Auditors in the formats regarding financial capability and annual turnover as per <i>Annex-II of Appendix-I</i>		
14	Certificates from Statutory Auditors'/Clients/Co. Secretary for Eligible Projects as part of <i>Annex-III of Appendix-I</i>		
15	Notarised copy or original of the Completion Certificates issued by the Authority in respect of Eligible project as in <i>Annex-III of Appendix-I</i>		
16	Undertaking that no changes have been made In the Bid Documents downloaded by the Bidder or issued to the Bidder by the Authority as per <i>Appendix VIII</i>		
17	Undertaking that Part II: Commercial & Price Bid is unconditional as per <i>Appendix IX</i>		
18	Undertaking that no illegal methods have been used to influence the Bid Process as per <i>Appendix X</i>		
19	Undertaking for disclosure of payment made/proposed to be made to Intermediaries in connection with the Bid as per <i>Appendix XI</i>		
20	An Undertaking that the Bidder has visited the site and collected all necessary details required to submit their offer as per <i>Appendix - XIV</i>		
21	An Undertaking that Bidder has not been Debarred/ Blacklisted as per <i>Appendix-XVI</i>		
22	Filled up Schedule-1 to 17		

Sl. No.	Description of Document	Whether submitted by the Bidder (Yes/No)	Remarks
23	Bid Document including all Addenda/Corrigenda and Standard General Conditions of Contract.		
24	Copies of GST and PAN registrations		
25	Copies of EPF and ESI registration, if applicable as per EPF/ESI Acts		
26	All Supporting Documents as listed in Clause 4.12.3 in the respective Envelopes.		

Note: All the documents submitted by the Bidder shall be page numbered or properly marked. Bidder is required to mention relevant page numbers / marking of his offer while filling up the above format.